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| **PERSONAL RESUME’**  ***Lyle Purdon*** |
| ***Strictly Private & Confidential*** |
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**Personal Details**

**Name:** **Lyle Purdon**

**Address:** **37 Baphal Crescent**

**Narangba QLD**

**D.O.B.**  **22/05/1999**

**Mobile No:** **0431 046 376**

**Home Email:** **Lylepurdon1999@gmail.com**

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| **Personal Objective** |

I am a hardworking and highly self-motivated person, looking for a change of careers. I have the ability to work effectively in teams and on my own. My skills are complemented by the ability to deliver results on time and to a high standard, with the flexibility to achieve in any new environment. I have great communication skills and I am a good listener. I am an enthusiastic worker always willing to learn new skills and to learn from people who have varying ideas within the industry. With my determination I believe I am an asset to any business, where my experience and varying skills will enable me to contribute to the company’s ultimate goals and success. I am looking for a suitably challenging opportunity where I can make a tangible impact.

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| **Employment Summary** | | |
| **Company** | **Position Held** | **Duration** |
| Newmarket Hotel | Gaming Attendant | Sept 2022 – Feb 2023 |
| Goldstar Protection Services | Security Guard | Dec 2021 – Sept 2022 |
| Pacific Shades | Warehouse Hand | Oct 2020 – July 2021 |
| GPL Interior Linings | Fixer (Subcontractor) | Jan 2019 – Dec 2020 |
| Prestige Plastering | Apprentice | Feb 2016 – Dec 2019 |
| Self Employed | Handy Man | Jan 2014 - Present |
| Nissan Vonbibra | Mechanic (Vocational) | May 2015– June 2015 |
| Horses Helping Humans | Stable Hand/ Assist Trainer | Jan 2014 – Dec 2014 |
| Arundel Park Riding for Disabled | Stable Hand (Volunteer) | May 2013 – Dec 2013 |
| Hoons Detailing and Mechanics | Mechanic (Work Experience) | Jan 2013 – May 2013 |

**Technical Skills:**

* **Programming Languages:** HTML, CSS, JavaScript
* **Frameworks/Libraries:** Bootstrap, React

**Projects:**

* **Weather App – Personal Project Using Api’s**
* **Tow Calculator – Insurance Company – Proof of concept project**
* **Age Calculator – Personal Project working with Date()**

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| Education Summary | | |
| Course | **Institute** | **Duration** |
| The Complete Web Developer | Udemy – Zero To Mastery | March 2023 – Sep 2023 |
| Certificate II in Security Operations | Australian Training Institute | Dec 2021 – Dec 2021 |
| Certificate III in Wall and Ceiling Lining (Partial Completion 3rd Year ) | Realistic Training Options | Feb 2017 – Dec 2019 |
| Certificate III in Security Operations | SITS (Step into Training Services) | Jun 16 – July 2016 |
| Certificate II in Automotive Vocational Preparation | Ashmore Trade TAFE | May 2015 – June 2015 |
| Year 10 Certificate | Arcadia College | 2012 - 2014 |
| Year 12 Certificate | Queensland Curriculum & Assessment Authority | Sep 2020 |
| RSA | Clear To Work | Feb 2022 |
| RSG | Clear To Work | Apr 2022 |
| Covid Safe Training Dining IN | Tafe Queensland | Jan 2022 |
| Covid Safe Training Personal Services | Tafe Queensland | Jan 2022 |

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| Employment Details | |
| Company – Newmarket Hotel | **Job Title – Gaming Attendant** |
| Job Skills:   * Effective communication * Cash handling * Hospitality * Professionalism * Good judgement * Strong work ethic * Good attention to detail | |
| Responsibilities:   * Keeping staff and patrons safe * Checking IDs * Looking out for everyone’s wellbeing * Keep gaming room clean and tidy * Ensure bar is kept clean and tidy * Conversing with technicians | |

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| Employment Details | |
| Company – Goldstar Protection Services | **Job Title – Security Guard** |
| Job Description:  In this position I worked as a security guard at a number of sites and venues in static and crowd controller position working in teams and alone | |
| Job Skills:   * Communication * De-escalation of situations * Knowledge of premises/ Venues * Work well in teams and alone * Filling out reports | |
| Responsibilities:   * Keeping staff and patrons safe * Checking IDs * Looking out for everyones wellbeing * Removing people from premises when required * Filling out registers and incident reports | |

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| Employment Details | |
| Company – Pacific Shades | **Job Title – Warehouse Hand** |
| Job Skills:   * Fabricate Miscellaneous Parts * Run the CNC Machines * Test & Packing * Assembly * In Field Repairs * Parts Cleaning * Inventory | |

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| Employment Details | |
| Company – GPL Interior Linings | **Job Title – Fixer (subcontractor)** |
| Job Skills:   * Installing plasterboard as a fixer. * Installing walls & ceilings. * Preparation of surface. * Extensive knowledge of the normal materials, practices and processes used in the plastering business. * Good knowledge and abilities in plastering techniques and methods. * Good capability to communicate efficiently and understand written or oral directions and instructions. * Following standards and procedures to maintain a safe work environment. * Strong team player. * Works well independently. | |

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| Employment Details | |
| Company – Prestige Plastering | **Job Title – Apprentice** |
| Responsibilities:   * Installing plasterboard as a fixer. * Installing walls & ceilings. * Preparation of surface. * Assisting tradesmen as a part of a team. * Able to use various tools of the plastering industry safely and expertly. * Knowledge of the industry practices, processes, and materials of the plastering sector. * Knowledge of use and maintenance of plastering tools. * Can communicate clearly and effectively and follow any form of given instructions. * Can work in or under any form of equipment, from scaffolding and ladders as well as work with heavy machinery. * Able to work under pressure with minimal supervision. * Can work in or under any form of equipment, from scaffolding and ladders as well as work with heavy machinery. * Able to work under pressure with minimal supervision. | |

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| Employment Details | |
| Company – Self Employed | **Job Title – Handyman Work** |
| Job Description:  Handyman with more than 6 years’ experience conducting repairs on residential homes & apartments | |
| Responsibilities:   * General maintenance of buildings as required, specialising in plasterwork. * Mowing lawns and landscaping. * Efficient verbal communication skills. * Investigate possible problems and manage solutions accordingly. * Perform preventative maintenance tasks on a regular basis. * Determine tools and equipment needed for individual repair or maintenance job. * Kept all premises clean and orderly at all times. * Understanding of current health and safety guidelines | |

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| Employment Details | |
| Company – Nissan Vonbibra | **Job Title – Mechanic (Vocational)** |
| Job Description:  I was working at Nissan Vonbibra as a part of my Pre-Vocational course as work experience. I was able to complete my allocated 120 hours of placement work. | |
| Responsibilities:   * General cleanliness of workshop. * Assisted tradesmen with major repairs. * All forms of servicing. * General mechanical duties. | |

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| Employment Details | |
| Company - Horses Helping Humans / Arundel Park Riding for Disabled | **Job Title - Stable Hand / Assistant Trainer** |
| Job Description:  In this position I worked as a stable hand and assistant in teaching classes on horse care and how to control a horse for the disabled. | |
| Responsibilities:   * Making sure horse tack was in good condition and wasn’t damaged. * Assisting in classes. * Taking care of horses (cleaning, feeding and general care) * Leading horses on trail rides. * Making sure the trails where safe for classes. | |

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| Employment Details | |
| Company - | **Job Title -** |
| Job Description:  I was working at Hoons Detailing and Mechanics as a part of my work experience. | |
| Responsibilities:   * Assisted lead mechanics on larger projects. * Assisted on routine vehicle inspections. * Assisted in vehicle servicing. | |
| Key Achievements:   * Achieved competency for work experience portion of Auto Mechanics. * I established a baseline of work ethics and accountability for the work performed. * I achieved a sense of direction of what I wanted to achieve in my career. | |

**References:**

Scott Osborne: 0452 335 178

Zo-Emma Brooke: 0429 864 794

Alex Robinson: 0423 290 792